

This SOP explains how to claim one PDU for a PMI Milwaukee SE WI chapter event you had attended and registered for ( if not registered, per ethics rule and in case of an audit, PMI global cannot verify whether you attended or not)

This version was revised in march 2022 after a bug for filing PDUs was reported by all our members.

First go to the invite for the meeting you attended and capture how the PDU is being allocated based on the new Leadership triangle –Education – technical, leadership or strategic & business

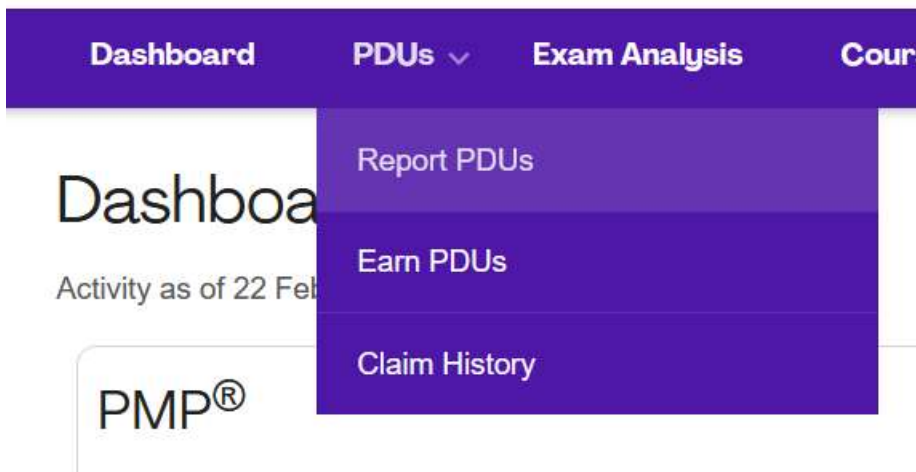
Then login to CCRS – this is Global PMI tool for registering PDUs using your global PMI login ( which by the way is the same as your PMI Milwaukee SE WI chapter login) – PDUs are claimed on the PMI global website though.

<https://ccrs.pmi.org/>

as a reminder, here are the minimum to get recertified within your 3 years cycle

<b>Education</b> <sup>?</sup>	35 minimum
<input type="checkbox"/> Technical	8 minimum
<input type="checkbox"/> Leadership	8 minimum
<input type="checkbox"/> Strategic & Business	8 minimum
<b>Giving Back</b> <sup>?</sup>	25 maximum
<input type="checkbox"/> Work as a Practitioner	8 maximum
<input checked="" type="checkbox"/> Other Giving Back	

Then from main menu, go to PDUs, report PDUs



Learning activities that allow you to broaden your knowledge in one of the PMI Talent Triangle skill areas: Technical, Leadership, or Strategic and Business Management.

### PDU Claim Code

PMI, R.E.P. or Chapter provided 10 digit code

[I have a claim code](#)



### Course or Training

In person or virtual classes, formal education



### Organization Meetings

Chapter, company, or professional meetings limited to 2 PDUs

Example on how to report our Feb 16<sup>th</sup> 2022 chapter event.



The workaround provided by PMI and tested by a couple of members includes the following.

Do not select from the name of the chapter from the pulldown menu the form. Just type the entire name of the chapter manually. PMI is aware but will not fix the bug at the moment.

# Organization Meetings








[Dashboard](#) > [Report PDUs](#) > [Organization Meetings](#)

## Meeting or Conference Information

Organization/Host <sup>?</sup>	<input type="text" value="PMI Milwaukee/SE WI Chapter"/>
Title <sup>?</sup>	<input type="text" value="February 16th Chapter Event"/>
Meeting Number <sup>?</sup> (optional)	<input type="text" value="Meeting #"/>
Description <sup>?</sup> (optional)	<div><p><b>B</b> <i><b>I</b></i> <u><b>U</b></u>  </p><p>presentation given by Jeannette Grace <b>Title:</b> Make More Mistakes, Enjoy More Successes</p></div>

Date Started	<input type="text" value="02/16/2022"/> 
Date Completed	<input type="text" value="02/16/2022"/> 
URL (optional)	<input type="text"/>

## PDUs Claimed <sup>?</sup>

	Technical <sup>?</sup>	Leadership <sup>?</sup>	Strategic <sup>?</sup>	Total PDU
<b>PMP</b> <sup>®</sup>	<input type="text" value="0.00"/> 	<input type="text" value="0.50"/> 	<input type="text" value="0.50"/> 	<input type="text" value="1.00"/>
				

By submitting this claim, I attest that the information I have provided is correct. I understand that any misrepresentation or inaction, including suspension or revocation of my PMI certification and/or credential.

I agree this claim is accurate.

For any question, please contact [programs@pmi-milwaukee.org](mailto:programs@pmi-milwaukee.org)